



## **Job Announcement**

**Title:** Prevention Educator (F/T)

**Supervisor:** Manager of Prevention Services

**FLSA Status:** Non-Exempt

**Hours per week:** 37.5 hours a week

### **General:**

Under the direct supervision of the Manager of Prevention Services, and in accordance with the policies of the Board of Directors of The Community Place of Greater Rochester, the Prevention Educator is responsible for providing direct services to youth within the community. The Prevention Educator complies with OASAS Prevention guidelines in providing: service coordination, individual counseling, substance abuse prevention and intervention programs, evidence-based programs, social skills presentations, community outreach programs and other areas which contribute to the agency's mission. In order to effectively carry out the duties of this position, the Prevention Educator must have professional experience in substance use/abuse prevention, demonstrate leadership and knowledge of youth culture, work experience in individual counseling, ability to prepare and deliver group presentations and familiarity with the use of research-based programs.

### **Specific Responsibilities:**

- Provides individual counseling, drug prevention education, and referrals, where needed, to promote: healthy family and peer relationships; prevention of alcohol, marijuana, and other drugs; and positive health conscious behaviors.
- Conducts assessment of clients and, with client input, develops an individualized service plan based on risk reduction.
- Maintains client records and service data as required by agency, funders and regulators.
- Participates in trainings, in-services and workshops to maintain knowledge in substance use/abuse prevention among youth.
- Attends program meetings and provides program/project reports as assigned.
- Promotes integrated services within the agency.
- Participates in supervision with supervisor.

### **Physical Requirements:**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Must be able to physically perform the basic life operational skills of stooping, kneeling, walking, lifting, grasping, pulling, standing, talking, hearing.

- Must be able to perform light work exerting up to 35 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects.
- Must possess the visual acuity to perform extensive reading, monitor staff and youth activities, and complete records.
- Must be able to travel as needed frequently getting in and out of a car.
- Must be able to sit at a computer for extended periods of time.

### **Skills Necessary to Perform Job**

- Ability to receive clearance from the NY State Central Registry, and Statewide Exclusion List.
- Requires a valid driver's license, access to reliable transportation and pass a driving background check.

### **Core Competencies Required**

1. Foster Teamwork
2. Results Oriented
3. Empower others
4. Oral and Written Communication
5. Analytical Thinking
6. Technical Expertise
7. Initiative

### **Qualifications:**

- 1) Bachelor Degree in Human Services or a related field with one year experience working with adolescents **OR** 2) Associate in Science Degree in Human Services or related field with two years' experience working with adolescents with drug-abuse prevention (or drug-related) issues **OR** 3) Any combination of the above that indicates the ability to satisfactorily carry out the assigned duties.

**The Community Place of Greater Rochester, Inc. is committed to leveraging the talent of a diverse workforce to create great opportunities for our business and our people. EOE/AA. Race/Color/Gender/Sexual Orientation/Gender Identity/Religion/National Origin/Disability/Veteran**